

Wayne State University Law School Exam Variance Request for _____ (Fall/Winter/Summer) 20__

The Law School's Academic Regulations permit variances from the regularly scheduled time and date for an exam ONLY under the following circumstances:

- (1) A student has two examinations scheduled at the same time on the same day;
- (2) A student has three or more final examinations scheduled within a single 24-hour period;
- (3) Other extraordinary circumstances. Variances based on a disability or ESL accommodation will be considered granted under "other extraordinary circumstances".

A variance request must be submitted to the Office of Student Academic Affairs EACH SEMESTER for which a variance is requested for any exam.

Student Name and Wayne Access ID (print): _____

Student Contact Telephone Number and Wayne E-Mail: _____

Course Name	Professor	Scheduled Exam Time/Date	Requested Exam Time/Date/Other Variance* (Approved Time/Date/Variance)	Reason for Variance Request (attach relevant documentation if preferred)

* If requested variance is only additional time, please indicate: 1.5x 2x other: _____

By signing below, I certify that I meet the requirements stated above to qualify for an exam variance.

Student Signature: _____ **Date:** _____

Approved:

_____, **Assistant Dean of Student Affairs**

Notes: Office Use Only