

## **WAYNE STATE UNIVERSITY OFFICE OF THE GENERAL COUNSEL**

Office Location: Detroit

### **ABOUT WSU OFFICE OF THE GENERAL COUNSEL:**

The Office of the General Counsel at Wayne State University provides legal advice, support and representation to the university. The eight attorneys in the office handle a wide range of matters that differ somewhat from what a law firm or corporate counsel's office would typically see. We believe an extern choosing to spend a semester with us will have a unique educational experience, and may encounter areas of legal practice he or she did not previously consider.

The office handles:

- Traditional litigation matters involving the university, the Board of Governors, faculty and staff
- Provides support in labor-related grievances and proceedings related to the Student Code of Conduct.
- Works with the Office of Equal Opportunity on claims involving discrimination, sexual harassment and/or sexual assault
- Assists with a broad range of business-related matters, including those related to research activities, real estate, construction, purchasing and donations.
- Provides oversight for much of the university's compliance function, which involves numerous federal and state regulations and directives.
- OGC attorneys participate in policy interpretation and drafting, serve on committees as needed, and provide regular advice and counsel with a view to minimizing conflict and risk

### **WORK AN EXTERN MAY DO:**

An extern working with us can expect to:

- Handle research projects to assist us with ongoing issues or questions raised in the university community. These might involve looking into how other universities approach a particular matter, or may be more along the lines of traditional legal research.
- There may also be opportunities to assist with reviews of contracts or drafts of policies.
- We endeavor to include our extern in meetings and discussions that may be educational.
- Our goal is to make the experience mutually beneficial, so we encourage the extern to let us know areas of interest

Our attorneys have enjoyed working with students from the Corporate Counsel Externship program. We generally have an open door policy and welcome the opportunity to discuss the law, the university, and our professional backgrounds, and provide any advice we can. And, hey, we're right here on campus!

**PREFERRED QUALIFICATIONS/REQUIREMENTS:**

We do not have specific minimum requirements for our externship, though we do prefer third-year law students who have had experience at a law firm or legal department.