

NEXTEER AUTOMOTIVE - IP

OFFICE LOCATION: Auburn Hills with some travel to Saginaw, Michigan

ABOUT NEXTEER AUTOMOTIVE:

This corporate counsel IP externship position provides an opportunity for a second, third year or LLM law student to work as a legal extern in a fast-paced Legal Department for Nexteer Automotive, a publicly traded company with its corporate headquarters in Auburn Hills, MI. The position will report to the Chief IP Counsel and will work in partnership with the rest of the legal staff and Engineering. The position will be located in Auburn Hills, MI with travel to Saginaw, MI.

ABOUT THE LEGAL DEPARTMENT:

Consists of 11 attorneys

WORK AN EXTERN MAY DO:

- Assist in a Trademark Opposition including discovery and motion practice
- Assist with a variety of tasks typical in a corporate legal department.
- Conduct prior art and state of the art searches using various patent databases and the internet.
- Conduct trademark clearance searches using various patent databases and the internet.
- Conduct competitor analysis.
- Assist with the Trade Secret assessment.
- Draft and review NDA's and other legal documents.
- Attend Patent Review Boards and assist as necessary.
- Assist in Innovation Workshops.
- Assist in litigation issues.
- Work areas would include a broad range of matters such as: IP, corporate governance, employment and labor, claims and litigation, compliance and ethics and other general corporate legal work.
- Assist with various tasks, including updating and maintaining the corporate document database, assist with organization of files, and assist with any special projects as designated.
- Respond promptly to requests from the sales, purchasing, operations, finance, and other departments.
- Summarize and communicate risks, legal concepts, company policies, and procedures in a way that business people can use.
- Support the continuous improvement of standard agreements and legal processes.
- Communicate effectively in a fast paced, multi-cultural environment.
- Other duties as assigned
- If your schedule permits, you will be drafting responses to office actions and patent applications.

PREFERRED QUALIFICATIONS/REQUIREMENTS:

The extern must have a science or engineering background and capable of sitting for the patent bar. Registered Patent Agents are preferred as are Electrical Engineers.

The extern must be well organized, detail oriented and professional. The extern must have excellent communication and inter-personal skills, demonstrate logic, reasoning, good judgment and have the ability to work independently and with a group/team. He/she must also have strong analytical and time management skills, and be able to meet deadlines.

Externs are asked to work two to three days per week and are required to complete 200 hours. If chosen for the externship, the extern must pass a background test and a drug test.

- Ability to work at least 200 hours over the course of the semester.
- Ability to pass a background check and drug test.
- 2L/3L or LLM enrolled at an ABA accredited law school (*).
- Top third of law school class preferred.
- Engineering or Science undergrad degree (*).
- Basic knowledge of Patents and Trademarks (*).
- Good searching/computer skills
- Basic knowledge of contract law
- 3.0 or higher law school GPA preferred.
- Impeccable ethics and integrity (*).
- Superior English communication skills, both verbally and in writing (*).
- Excellent organizational skills, good judgment, proven problem solving skills.
- Knowledge of Microsoft Office programs (*).
- Ability to work on-site (Auburn Hills and/or Saginaw) as directed (*)

*Denotes essential job functions