

## **DTE ENERGY TAX DEPARTMENT**

**OFFICE LOCATION:** Detroit

### **ABOUT DTE:**

DTE Energy is a Detroit-based diversified energy company involved in the development and management of energy-related businesses and services nationwide. Its operating units include an electric utility serving 2.2 million customers in Southeastern Michigan and a natural gas utility serving 1.3 million customers in Michigan. The DTE Energy portfolio includes non-utility energy businesses focused on power and industrial projects, natural gas pipelines, gathering and storage, and energy marketing and trading.

### **ABOUT THE DTE TAX DEPARTMENT:**

The tax department employs three full time tax attorneys, and over 20 other tax professionals. The Director of Tax Planning and Vice President of Taxes are also attorneys. The extern would primarily work with and under the supervision of the tax attorneys and tax principals in the tax planning group.

The tax department is a subset of the General Counsel Organization (GCO) which includes legal, ethics & compliance, and corporate security. Tax is divided into: (1) a tax planning group which includes our tax controversy/audit function; (2) a federal tax compliance group; (3) a state tax compliance group; (4) a tax accounting and regulatory tax group; and (5) an indirect tax group.

### **WORK AN EXTERN MAY DO:**

Over the course of a semester, an extern may: (1) work collaboratively with DTE tax attorneys on various tax planning and audit projects; (2) research and analyze basic federal and state tax information; (3) prepare and organize support documentation for tax compliance, budget forecasting, tax accounting, tax planning, and tax audits/litigation matters; (4) review tax forms, correspondence, reports, and other tax documents for completeness and acceptability; (5) prepare initial drafts of memos on various tax planning issues; (6) assist the tax department on administrative and continuous improvement (lean six sigma) initiatives.

### **PREFERRED QUALIFICATIONS/REQUIREMENTS**

- Completed or concurrently enrolled in federal income tax
- The extern should have a strong interest in federal, state, and local tax law (both in Michigan and in other states).
- Basic knowledge of accounting, finance, and economics would be helpful.
- Experience using Microsoft Office (primarily word, excel, and PowerPoint) is preferred. Good legal research and writing skills are preferred.

A general interest in learning more about regulated electric & gas utilities, natural gas pipelines, renewable energy, and other corporate/business operations would also be helpful.