



## Damon J. Keith Scholarship

### Wolverine Bar Foundation Scholarship

### Information Sheet and Application

The **Damon J. Keith Scholarship** was established in 1995 by the Wolverine Bar Foundation to commemorate Judge Damon J. Keith taking senior status on the Sixth Circuit Court of Appeals. The Damon J. Keith Scholarship is based on merit and is awarded to law students that emulate the type of commitment to social equality and combating racism that has been demonstrated by Judge Keith throughout his career. The **Wolverine Bar Foundation Scholarship** is awarded to law students that have exhibited leadership and dedication to the community.

#### ELIGIBILITY

Law students of all ages, ethnic, gender and racial backgrounds are encouraged to submit applications for these prestigious scholarships. Applications are considered by the Wolverine Bar Foundation's Scholarship Committee ("Scholarship Committee") from any law student in good standing, currently enrolled in law school in the state of Michigan, or from any Michigan resident currently enrolled and in good standing in a law school out-of-state. First year students in their first semester of law school are not eligible to apply for the scholarships. Each scholarship is a one-time award; therefore former recipients are ineligible. However, previous applicants who meet the requirements are welcome to re-apply.

#### APPLICATION REQUIREMENTS

An applicant wishing to be considered for the scholarship(s) must submit the following materials by electronic mail **no later than Friday, February 22, 2019**:

- Completed application form attached to this information packet.
- A current resume.
- An official law school transcript from each law school you have attended. If your law school transcript does not indicate that you are in good standing, please provide a letter of good standing from the law school you are presently attending.
- A personal statement indicating why you feel that you should be considered for the scholarship(s), including all facts that you believe will be helpful to the Scholarship Committee in evaluating your application. Your personal statement should demonstrate that you have carefully considered how your background, achievements and aspirations for the future coincide with the purpose of the scholarship(s).
- Two letters of recommendation. The author of each letter must identify their relationship to you and how long he or she has known you and in what capacity. Letters of recommendation must be submitted by the recommender directly to the Scholarship Committee Co-Chair on or before the application deadline. **Recommendation letters received after Friday, February 22, 2019 at 5:00 p.m. will not be considered.**

Completed scholarship application materials **MUST be received via email by 5:00 pm on Friday, February 22, 2019** in a single PDF to [rtatem@horizonglobal.com](mailto:rtatem@horizonglobal.com). Letters of recommendation must be submitted separately by the recommender.

If for some reason the applicant is unable to e-mail the application materials, the applicant may submit the application materials by regular mail. If sending by regular mail, the applicant should mail all application materials together at least five (5) business days before the deadline to ensure timely receipt to:

**Randall Tatem, Scholarship Committee Chair**  
c/o Horizon Global Corporation  
2600 West Big Beaver Rd., Suite 555  
Troy, MI 48084

### **SELECTION PROCESS**

The Scholarship Committee is charged with overseeing the administration of the scholarships. Candidates for the scholarships are screened through a two-tier process. The Scholarship Committee will complete an initial evaluation of each candidate based upon the application package. All applicants selected for an interview will be notified by telephone or electronic mail to arrange an interview time. The Scholarship Committee anticipates conducting interviews on **March 9, 2019**. During this interview the Scholarship Committee explores the applicant's background, community involvement, activities in pursuit of equal justice for all, and any school, civic, religious or social involvement the candidate believes qualifies him or her for the scholarship(s).

Applicants selected to receive a scholarship will be notified within fourteen (14) days of the interview date. All scholarship recipients will be invited to attend the annual Barristers' Ball on April 6, 2019. The scholarship recipients will receive their scholarship and be formally acknowledged during the President's Reception immediately prior to the Ball.

All applicants will be notified by electronic mail of the status of their application.

You may address questions regarding the application or interviews to the **Scholarship Committee Chair Randall Tatem at (202) 409-5639 or by email to [rtatem@horizonglobal.com](mailto:rtatem@horizonglobal.com)**.



# Wolverine Bar Foundation Damon J. Keith Scholarship Application Form

Name:  Date:

Address:

Telephone Number:  Email Address:

Law School:  Law School GPA:

Undergraduate Institution:

Undergraduate GPA:  Year Graduated:

Race/Ethnicity (select one):

Hispanic / Latino       White (Not Hispanic/Latino)       Black or African American

Native Hawaiian or Other Pacific Islanders (Not Hispanic/Latino)       Asian (Not Hispanic/Latino)       American Indian or Alaska Native (Not Hispanic/Latino)

Two or More Races (Not Hispanic/Latino)  
Please Indicate:

Name of Two Recommenders:

Recommender #1

Relationship to Applicant

Recommender #2

Relationship to Applicant

Are you a member of the Wolverine Bar Association?

Yes  No      (While membership is encouraged, it is not required).

**Are you an active member of BLSA?**

Yes  No (While membership is encouraged, it is not required).

**Please list honors or awards that you have received in undergraduate or law school.**

**Please list extracurricular/ community activities that you are involved in, e.g. school, religious, civic and social organizations.**

**Please confirm the following: (check the corresponding boxes where applicable)**

- You are in good standing with your law school.
- You attend a law school in Michigan or you are a Michigan resident attending a law school in a state other than Michigan.
- You are NOT a first year law student in your first semester of law school.
- You are NOT a former recipient of the Scholarship.
- I hereby certify that all information provided herein is accurate, current, and true to the best of my knowledge, information and belief. I do hereby give the Wolverine Bar Foundation, its members, representatives, and assigns my permission to investigate any of the facts contained herein.

**Requirements checklist: (all requirements must be met to be considered for the Scholarship)**

- Resume
- Official transcript and letter of good standing if not indicated on transcript
- Personal statement
- Two (2) letters of recommendation